

## TRAIN THE TRAINER (FACILITATOR)

US ID 117781 Facilitate Learning using a Variety of Given Methodologies

### **NQF Level 5 / 10 Credits**

This course is for anyone wishing to become a SETA registered facilitator. There is a noticeable difference between learning from a skilled facilitator versus learning from a traditional “trainer/presenter”.

### **Course Duration:** 3 day Group

Individuals have the opportunity to attend this course in a series of one-on-one sessions at dates and times suitable to the learner and facilitator.

*Here are just some of the key tools we enable facilitators to master in our facilitator-training workshop:*

- Building rapport and establishing credibility
- Open communication and listening skills
- Mastering the use of questions for maximum participation, thinking, learning and discovery
- Using structures which orientate people so they know at all times where they are, where they are heading and where they have been
- Enhance your vocal ability
- Presenting seemingly dull information in an interesting and unforgettable way
- Building and maintaining participant self esteem
- Subtle signs to look for and how to respond to them when working with individuals and groups
- Dealing with disagreements, disruption, objections and demanding individuals
- Building a presentation
- Activities for maximum participation and learning
- Assistance with Portfolios of Evidence during class
- Registration of graduates with ETDP Seta